

# The Cincinnati Waldorf School 2016 Fundraising Gala

## Donation Form

For office use only:
ITEM ID
AUCTION ID

Please submit donations and form by the **Friday, February 26** deadline to Cincinnati Waldorf School, 6743 Chestnut Street, Mariemont, OH 45227. Please contact Matthew McFarland [mcfarlandm1@xavier.edu](mailto:mcfarlandm1@xavier.edu) with any questions. Thank you.

### DONOR INFORMATION (Please use a black or blue pen and print all information below)

Please check one: <input type="checkbox"/> Business <input type="checkbox"/> Individual <input type="checkbox"/> Group	Name of Individual Donor, Business or Group (as you would like it to appear in Event materials):	
Primary Contact	Title (if applicable)	
Mailing Address		
City	State	Zip
Phone (   )	Email	CWS Solicitor
Website:	If you have a photo of your business or donation that you'd like us to display on our event website, please email it to: <a href="mailto:office@cincinnatiwaldorfschool.org">office@cincinnatiwaldorfschool.org</a> with subject "Gala Donor Photo." Also please include with your donation any flyer or business card you wish to include with your item.	

### DONATION INFORMATION (please use a separate form for each donated item)

Donation	Est. Fair Market Value	Minimum Bid (If applicable)
	\$	\$
Detailed Description of Donation:		
<hr/> <hr/> <hr/>		
<i>* If the donation is not received by February 26, 2016, we reserve the right to utilize the donation for future fundraising.</i>		
<input type="checkbox"/> It is OK to bundle my item with other related items or use as a prize	Please list any restrictions or expirations:	

### DONATION DETAILS (check all that apply)

<b>Delivery</b>	<b>Certificates &amp; Displays</b>	<b>Miscellaneous</b>
<input type="checkbox"/> Item included with Donation Form <input type="checkbox"/> Donor will deliver to school by 2/26 <input type="checkbox"/> Contact me to arrange pickup	<input type="checkbox"/> Please create Gift Certificate <input type="checkbox"/> I have props to enhance display	<input type="checkbox"/> Please contact me regarding Sponsorship Opportunities <input type="checkbox"/> I am interested in attending the Gala

### FOR ADMINISTRATIVE USE ONLY

Category	Donation Form Received:	W/U	Input	A/S
C / E / F / H / S / W / O	<input type="checkbox"/> Date: _____ <input type="checkbox"/> With Donation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>